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SECURITY INFORMATION

Assistant Director, O/ER

16 April 1952

Chief, Economic Services Division

Space - T/O

25X9A2

1. We are informed in your memo of 17 April that a personnel ceiling [redacted] positions has been placed on the division as of 31 December 1952, and that the space allotment is to total 14 1/2 rooms. This makes it necessary to alter the personnel assignments made in my memo of 9 April.

2. We now request only 2 rooms outside the barrier. This allows 12 1/2 rooms within the barrier.

3. The room allotments are not satisfactory and will not permit the most efficient operations. The personnel in some branches will be scattered. It may not be possible to keep some of the analyst's working materials in the rooms in which he works. It may be necessary to place some filing cabinets in the hallway, though it is not known what security measures may govern. No space will be available for the use of Trade and Finance statistics by the analysts of other divisions of OEP. (It has been agreed that these materials will not be removed from the Trade and Finance Branch.) A minimum of 2 additional rooms is requested within the barrier, or a total of 16 1/2 rooms.

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[redacted]

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